



Gift Aid Declaration

 (Registered Charity No.: 500562)

A	Donor/Applicant's Details: Title: _____ Full Name: _____ Home Address: _____ Postcode: _____
B	Applicant's Declaration: <p>From the date of completing this declaration, I give consent to Manchester Chinese Christian Church (MCCC) to treat all donations which I make from today onwards as Gift Aid until I notify this charity otherwise.</p> <p>I also consent to MCCC processing and securely keeping the data I have supplied for the purposes of:</p> <ul style="list-style-type: none">• reporting of donations to fulfil the requirements of Gift Aid collection and MCCC annual report• maintenance of accounting records <p>For MCCC's full data privacy statement, please visit our official website: http://www.manchesterccc.org.uk/?page_id=2804</p>
C	Important Notice for Donor/Applicant: <ol style="list-style-type: none">1. Please notify us if you change your home address (except for single donations).2. While the declaration is in force, you must pay enough Income Tax or Capital Gains Tax (other taxes such as Council Tax and VAT do not qualify) for each tax year, that is at least equal to the amount of tax that all the charities that I donate to will reclaim on my gift for that tax year, currently 25p per £1 donated.3. Higher rate tax payers can claim further tax relief in their Self Assessment Tax Return.4. You may cancel at any time, and should do so if you no longer pay tax.5. MCCC must keep records of all Gift Aid declarations, whether they are written, online or verbal for 6 years from the end of the accounting period they relate to. After this period, records will be securely destroyed.
D	Donor/Applicant's Signature Signature : _____ Date : _____

For Office's Use Only:

MCCC Donor Code:

(available on request)

If you would like to request a **MCCC Donor Code**, please leave your email address and phone number, so that we may contact you with your code:

Email : _____

Phone number : _____